

STACEY. FERGUSON

Fave Productivity Tools*

Webinars, Web Meetings + Livestreaming

Zoom

I love Zoom because it makes video meetings so easy. You can also save the recording to your laptop OR to their cloud. Check it out here! <http://bit.ly/fergiezoom>

Bookkeeping + Accounting

Bench

Bench has saved my accounting life! For the last 3 years, I have been using this super user-friendly, super responsive, super reliable service. It's a virtual platform but you are assigned a real live person who manages your books for you. Check it out here: <http://bit.ly/fergiebench>

Email Management

Sanebox

Email is the bane of my existence. I have 4 inboxes that I work in daily. With Sanebox, my inboxes are sorted into important messages (Sane Now), messages that can wait (Sane Later) and messages that can be filed away (Sane Archive). Then the app emails you everyday at 4pm (or whatever you prefer) to flag those important messages for you. I've been using it since 2013!

Check it out here: <http://bit.ly/fergiesanebox>

File Storage + Sharing

Dropbox

Between contracts, media kits, sponsor deck, image files, and video files, my poor hard drive is on overload. Using Dropbox allows me to store large files in the cloud, for easy access and sharing. You can even sync Dropbox to your laptop to move files directly instead of logging in to the app.

Check it out here: <http://bit.ly/fergiedropbox>

* affiliate links included